



A Vehicle for Peace and Development

AMOUD UNIVERSITY
BORAMA SOMALILAND
Faculty of Computing and ICT

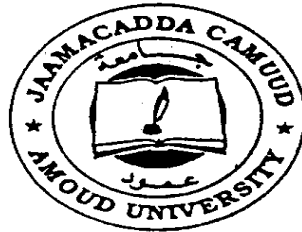
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STUDENT'S ATTACHMENT LOG-BOOK



Bachelor Of Science In Information Technology

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Duration: 6 Weeks

Introduction

This book is to assist the student to keep record of the training. It will show the departments and sections in which the student has worked and the periods of time spent in each.

Instruction To The Student

The attachment program is considered as one examinable unit that the students are supposed to undertake. The whole exercise is marked out of 100 marks. i.e. The Industry supervisor's assessment constitutes 30 marks, University supervisor's assessment constitutes 30 marks, Industrial attachment report 30 marks and Log Book Presentation 10 marks.

Notice of Resumption of Attachment

The student is supposed to notify the Attachment coordinator by filling in a form provided, regarding the details where he/she is attached. This should be communicated to the above within the first week of getting the attachment.

Daily Report

The daily work carried out during the period of training is to be recorded clearly with sketches and diagrams where applicable.

Weekly Summary Report

This is a summary of the work done in a week and should cover a report of work covered. Students are required to present the logbook weekly to the industry-based supervisor for assessment of content and progress. The supervisor can use any page for his/her comments where necessary.

Change of Attachment

A student is expected to start and finish his/her attachment in one establishment. If it becomes absolutely necessary that he/she must change his/her place of attachment, the student should first secure permission in writing from the university.

His/her application for change of place of attachment should indicate the name and address (not just post office box) of the company or industry to which he/she wishes to transfer. Any attachment not properly authorized will be cancelled.

Attachment Log Book

The logbook will be filled by the student at the end of every working day and should comprehensively indicate the tasks done and the skills learnt in that particular day. The logbook should be kept at the work place and MUST NOT be carried home.



University Supervisor's Visit

The university supervisor will check the logbook when he/she visits the students to ensure that proper training is being received, and record his/her comment on the paper provided for that purpose, towards the end of the book.

Industry Based Supervisor

The industry-based supervisor(s) will make comments on a weekly basis on the sheet of paper provided. This is to ensure that if the student is to rotate to several departments and units each unit supervisor will comment on the student performance.

Industry Based Supervisor's Evaluation

Towards the end of the attachment program, the industry-based supervisor will undertake an overall assessment as per the form that shall be provided. These should be filled in confidence and sent to the university in a sealed envelope.

Report Writing

In addition to the daily and weekly record, the student should submit a report of the work done during the attachment. e.g full coverage of the attachment, problems encountered e.t.c. Suggest improvements to make the program worthwhile.

The report should contain a background and a summary of activities of the organization or institution, where the student was attached. The student is expected to point out weak and strong points of the attachment. The report should be comprehensive and covering key issues learnt in the organization. **It should be typed.**

Report Submission

The logbook and report must be submitted to the attachment coordinator at the end of the attachment.

Attach the letter from the employment that granted you the attachment vacancy indicating when the attachment started and when it will end. The Log-Book should be well bound.



STUDENT'S PARTICULARS

Name of student : **Ali saleban yasin**
(Surname first)

Registration No. of the student : **3658**

Faculty : **ICT (information communication technology)**

Course of Study : **industrial attachment**

Stage/Year of study : **senior 2014/2015**

Name and address of company/establishment attached : **Burao computer electronic and service in burao city of togdheer region Somaliland**

Name of Industry based supervisor : **Abdikarin Abdilahi Adid**

Designation : **IT manager**

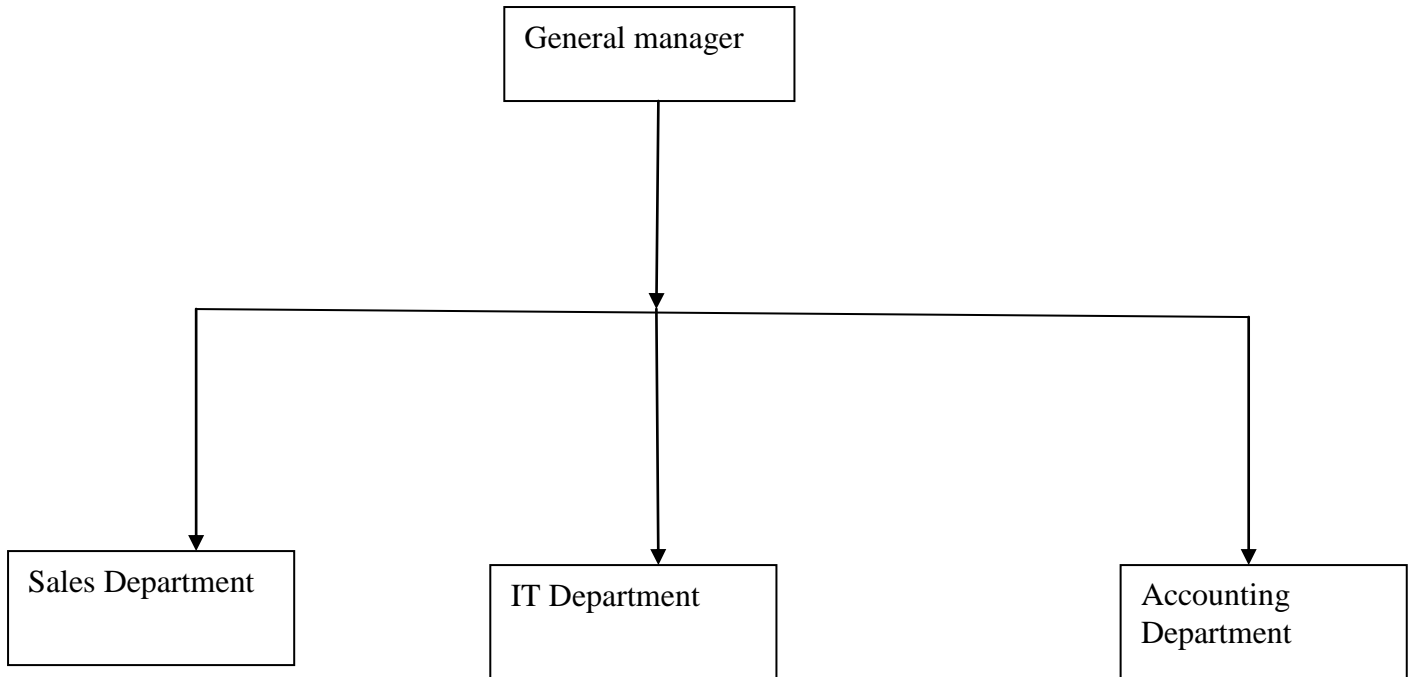
Telephone contact : **710500** Mobile : 0634404313

Duration **From: 07/02/2015**

To: 06/03/2015



Draw the organization Chart of the institution or organization you are attached to.





Student's Weekly Progress Chart (Week Ending:.....)

Day	Description of Work Done	New Skills Learnt
Sat. 07/02/2015	This is a start day may internship I visit my company then I change A RAM in one computer	Not Applicable
Sun. 08/02/2015	Signed intership contract	Not Applicable
Mon. 09/02/2015	Solve many problems <ul style="list-style-type: none">• Wireless problem• Computer problem• Windows problem	How to solve that problems
Tue. 10/02/2015	How the cctv works how to store a videos Or information	How the cctv works
Wed. 11/02/2015	How to play back cctv video recording	How to play back
Thu 12/02/2015	How to burn software Nero CD or DVD	How to burn software Nero CD or DVD



Trainee's Weekly Report

(Please produce a chart for each week of attachment)

in our first week we have covered many materials in information technology and other thing like cctv camera also we have covered many problems of many computers that we solved like

windows problem = many files corrupted

computer problem = the cpu fan is not worked

wireless problem = Drive removed then we installed

this week also have covered how the cctv camera works and how to record a videos and how to play pack the that recoded

also make other services like formatting some computers and also installed programs in many computers like office and browsers .

last I visit a parts of may company



Student's Weekly Progress Chart (Week Ending:.....)

Day	Description of Work Done	New Skills Learnt
Sat. 14/02/2015	I formatted computer and installed windows xp solve A lot of problems many costumer where bring a lot Of computers have a problems and fixed all of them	How to install windows xp how to solve problems of windows xp
Sun. 15/02/2015	We checked 7 laptops second hand from Dubai and Solved errors like missing many Drivers and installed All drivers also we installed a many programs	How to check a problems of the second hand computer and how solve
Mon. 16/02/2015	I changed keyboard of laptop and then insert new keyboard Also I make Advertise board in our my business place . I burn 2 DVD in office 7	How to change laptop keyboard and then insert new keyboard
Tue. 17/02/2015	How the D-link router works and how to connect Computers also how to share files in one computer To another computer	How D-link router works and how to share data in many computers
Wed. 18/02/2015	We change computer a internal hard disk and Insert new hard disk in one computer	How to change hard disk in your personal computer
Thu 19/02/2015	We repair a external hard disk We install a computers net time server and client	How the net time server and client works



Trainee's Weekly Report

(Please produce a chart for each week of attachment)

In our second week we covered following things

- a)* Upgrading computers windows xp and windows 7
- b)* Checking many second hand computers
- c)* Installing many Driver in many computers
- d)* Change keyboard one laptop
- e)* Making advertising board in Photoshop
- f)* Burning DVDs and CDs
- g)* Changing internal hard disk in one computer
- h)* We recover external hard disk

This week also we make many services in our costumers like solve a lot computer problems
And installing ant viruses and other programs
Also I installed many computers net time server and client



Student's Weekly Progress Chart (Week Ending:.....)

Day	Description of Work Done	New Skills Learnt
Sat. 21/02/2015	I learn which devices that contains like receiver hard disk camera power cable and data cable And how to connect that devices	How to cctv camera and which materials contains
Sun. 22/02/2015	How to Amplifier in to speaker and how to connect microphones .	How to connect Amplifier into speaker
Mon. 23/02/2015	How the solar system works and how to create a electric	How the solar works
Tue. 24/02/2015	How to connect devices of solar system and how To works to gather	How to connect devices of solar
Wed. 25/02/2015	Function of devices solar system like a) Battery b) Inverter c) cables	Which function that devices makes
Thu 26/02/2015	How to setup HP laser jet professional 1120w	How to setup this printer



Trainee's Weekly Report

(Please produce a chart for each week of attachment)

This is our third week I learn which devices that contains cctv and how works to gather and also how to connect that devices also we learned how to connect amplifiers and speakers and which devices that contains Also we learn solar system and how the solar system works which devices that contains and how to connect that devices of the solar system and how to produce current .

How to setup laser jet professional Hp 1102 printer in your pc

Also we make other services like updating computers installing programs and drivers and changing devices Of the computers like , keyboard , hard disk and RAM



Student's Weekly Progress Chart (Week Ending:.....)

Day	Description of Work Done	New Skills Learnt
Sat. 28/02/2015	I repair computer which not working his windows and we success that problem	How to solve problems of windows
Sun. 01/03/2015	We install windows xp in one computer and windows 7 in two computers and also installed there drivers and programs and all equipments that needed	How to install that applications
Mon. 02/03/2015	I meet one smart phone that was some problems software so I make set factory default then it work well	How to solve that problem
Tue. 03/03/2015	Some one formatted his external hard disk after he lost data I make restore data and I get well	How to recovery data lost
Wed. 04/03/2015	I change mother board in laptop computer and then I insert another one	How to change that device
Thu 05/03/2015	This is a closing day	Not applicable



(Please produce a chart for each week of attachment)

this week is very good week I learn the following :

how to solve problems that occurs windows

upgrading windows xp and another programs also I meet smart phone was some problems software occur so I make set factory default then I success that problem also I change mother board and another devices like RAM

I am very happy this internship and I take experience